

# Late Contract Policy

Office of Student Activities ♦ [getinvolved.wustl.edu](http://getinvolved.wustl.edu)



All contracts must be turned in to the Office of Student Activities at least **10 days prior to the event** in order to allow for adequate time to process the contract. If the student group turns in the contract late, they will be:

1. Given a warning if it is their first late submission
2. Charged \$25 to be paid from the group's fundraising account for the second late submission
3. Charged \$50 to be paid from the group's fundraising account for the third late submission
4. Recommended for deregistration by the Student Union Treasury

Additionally, if the contract is turned in **after** the event date, the group will be charged an additional \$25 to the fines listed above.